

ODL Annual Report - Fiscal Year: 2009

Finalized Approved

Library: **JONES LIBRARY**

Library Data and Demographics

Section Finalized

Estimated Data?

Name:	<input type="text" value="JONES LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="SAME AS ST. ADDRESS"/>		
Street Address:	<input type="text" value="111 E. Main"/>		
City:	<input type="text" value="JONES"/>	Zip:	<input type="text" value="73049-0425"/> <input type="text" value="73049-0425"/>
		(Street)	(Mail)
Phone:	<input type="text" value="405-399-5471"/>	Fax:	<input type="text" value="405-399-3679"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="jones@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="824"/>	<input type="text" value="275"/>	<input type="text" value="1,099"/>
County:	<input type="text" value="525,784"/>	<input type="text" value="180,833"/>	<input type="text" value="706,617"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge?	<input type="text" value="YES"/>
		If NO, Describe:	<input type="text"/>

Director/Librarian:	<input type="text" value="Jennifer Adkisson"/>
Person Completing:	<input type="text" value="Stuart Williamson, Researcher"/>

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="0.5"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.5"/>	Other FTE:	<input type="text" value="0"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings Section FinalizedEstimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	3,186	3,170	1,165	630
Juvenile:	1,845	1,836	367	203
Total Bound:	5,031	5,006	1,532	833
Unbound				
Current Serial Subscriptions (Non Electronic)	0.00	0.00	0.00	0.00
Total Printed Materials:	5,031.00	5,006	1,532	833
Electronic Materials				
	Physical Units	Titles	Added	Discarded
Audio Materials:	468.00	468.00	125.00	45.00
Video Materials:	162.00	162.00	35.00	15.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	7.00	0.00
Total Electronic Materials:	67.00	67	7	0

Database Detail:

- Paid by your Library	44
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank,

Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	19.00	Total Annual Hours: 988.00
Hours after 5pm M-F:	1.00	
Hours Sat, Sun:	4.00	
Days Closed for Holidays:	3.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>					
Mon:	<input type="text"/>					
Tues:	9:30am	1:30pm	2:00pm	5:30pm	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>					
Thurs:	9:30am	1:30pm	2:00pm	5:30pm	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>					
Sat:	1:00pm	5:00pm	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 19.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>					
Mon:	<input type="text"/>					
Tues:	<input type="text"/>					
Wed:	<input type="text"/>					
Thurs:	<input type="text"/>					
Fri:	<input type="text"/>					
Sat:	<input type="text"/>					

Total Summer Hours Per Week 0.00

Reference/Circulation

Section Finalized Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="10,125"/>	<input type="text" value="3,403"/>	<input type="text" value="13,528"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

Section Finalized Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="347"/>	<input type="text" value="217"/>	<input type="text" value="564"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

Section Finalized Estimated Data? NO

Programs	Number	Attendance
Summer 6/08 - 8/08 Note: Last Years Program	1	34
Other programs for children 7/08 - 6/09	2	515
Programs given for adults 7/08 - 6/09	10	178
Summer Teens 6/08 - 8/08 Note: Last Years Program	1	21
Programs given for teens 7/08 - 6/09	0	0
Total Programs:	14	748
Program Attendance Per Capita:		0.68

Continuing Education/Internet Use

Section Finalized Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="4"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?
Public Staff: Shared Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits

Section Finalized Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	\$37,253
Director's Current Annual Salary:	\$15,174
Director's Hours Per Week:	20
Hourly Wage:	\$0.00
Salary @ On \$6.5 per hour:	\$6,760

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	\$0	Department Head	\$0
Information Technology Director:	\$0	Selector:	\$0

Board/Staff Data

Section Finalized

Months The Board Meets

Jan
 Feb
 Mar
 Apr
 May
 Jun
 Jul
 Aug
 Sep
 Oct
 Nov
 Dec

Board meeting time:
 In which week?
 Day of week:
 MeetFrequency

Number of Board Members:
 Number of Staff Members:

Equipment

Section Finalized

Photocopier?	<input type="text" value="YES"/>	Automated Circulation System?	<input type="text" value="YES"/>
Microfilm/Fiche Reader/Printer?	<input type="text" value="NO"/>	Which automation system?	<input type="text" value="Other"/>
Microcomputers?	<input type="text" value="YES"/>	Windows Based?	<input type="text" value="YES"/>
Number of microcomputers:			
Public:	<input type="text" value="2"/>	Automated Public Access Catalog?	<input type="text" value="YES"/>
Staff:	<input type="text" value="1"/>	Number of OPACs only:	<input type="text" value="0"/>
Shared:	<input type="text" value="0"/>		

Policies and Catalog

Section Finalized

Policies

Friends of Library Group?	<input type="text" value="NO"/>	Local Literacy Program?	<input type="text" value="NO"/>
Friends Contact Name and Address	<input type="text"/>	Literacy Contact Name _Phone	<input type="text"/>
Written statement of purpose?	<input type="text" value="YES"/>	<input type="text" value="2008"/>	Year last reviewed

Library Staff

Section Finalized

Last Update with FY

Library: JONES LIBRARY

Staff Count Total FTE:

Name	Title:	Type:	Education	Hours	CE?
ADKISSON, JENNIFER	Extension Spc	Librarian	Some College	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	

Board Members

Section Finalized

Last Update with FY 2009 Library: JONES LIBRARY

Total Members: 0

	Home Phone:	Business Phone:
, - , Position: Term Ends:		